

## COVID-19 Ongoing Instruction

- Students will go to their classes via teacher's instructions on Moodle (weekly planner), according to the emailed "E-Learning Schedule" and take the given time each period to work on the coursework assigned. Each teacher will provide specific instructions for the work students must complete.
  - Class periods are 45 or 60 minutes long. Teachers will determine how to best use this time based on content of class and needs of students.
  - Learning might include instructional videos, discussion board postings and replies, live lectures, small groups, etc.
  - Blank spots on the schedule may be used as work time or free time.
- The schedule is designed to ensure that students are not in front of a screen for long periods of time. We've built in a mid-day break and encourage students to use that time to move, get fresh air, eat lunch with a family member, read a book, work on schoolwork away from a screen, etc.
- Fridays are designated for an extra math class as well as for students to complete homework, set up time with teachers for help or questions, or work on a group project. Teachers may also periodically choose to use time on Friday to continue optional group help, provide a practice session, review session, or provide other opportunities.
- As always, teachers will also be available for questions from students (or parents) via email.
  - With occasional exceptions, teachers will be available during normal school hours and one hour in the evening.
- The expectation is NOT that students are free of any coursework after 2:30 PM, but they should have plenty of time during the week to complete all work if they are focused.
- Digital classes are designed to cover content more precisely than a normal class and learning at home goes at a slower pace. We have also emphasized the importance of keeping things simple, clear, and consistent for teachers and students so that we can experience success and get in a good groove. Therefore, teachers are focusing on very specific learning targets for each session. Our goal is that we all experience success without feeling overwhelmed.
- **Acceptable Technology Use**  
The same policies in our Family Handbook apply to a digital learning environment (inclusive of plagiarism, harassment, bullying, language, etc.). Students need to use their school device, Moodle, school email, and other tools for school use only, and in ways that align with our behavioral guidelines. Any violations of these policies may result in school consequences ranging from warnings to removal from a particular classroom with loss of credit for assigned work. Repeated violations will result in further discipline.
- **"Conference Time"** on the schedule is designated for students to reach out to teachers for any needed assistance. It can also be used as individual work time, group work time, or taking a break from the screen.