



Policy for Health Room and Administration of Medication

2026-2027 School Year

Dayspring Christian Academy recognizes that parents have primary responsibility for the health of their children and that there are occasions when it is important for the school nurse to administer medication to students during school hours. The school has partnered with a physician to obtain standing orders for this reason. A Standing Order is a written medical protocol determined by a physician that authorizes the school nurse to provide specific treatments or medications in the school setting. When your physician decides it is necessary for your child to receive prescription medication during the school day, his/her signature and specific instructions must be provided to the school.

Explanation of Forms:

- **Health Profile and Consent to Standing Orders Form (two-sided):** This is a yearly form which gives us permission to treat your student for that school year. It also gives you an opportunity to let us know about health issues and/or concerns that we need to be aware of. This form also allows the school nurse to administer specific, approved OTC(over-the-counter) medications such as acetaminophen, ibuprofen, antacids, allergy medication and lubricating eye drops.

*Please Note: This consent covers general OTC school-provided medications only. **It does not replace the need for a specific doctor's order** if your student requires prescription medications or specialized treatments throughout the school day.*

- **Prescription Medication Form (two-sided) :** If your student requires **any** prescription medication or OTC medication that is not listed on the standing orders, please fill out the **Prescription Medication Form**. This form must be filled out by a **physician** and signed by the parent/guardian as well. **This form applies to both emergent medication and non-emergent medications.**

ALL medication must be brought to the school by a parent or other responsible adult in the **original container** and must contain the following information:

1. Name of student
2. Name of medication
3. Dosage of medication
4. Time medication is to be given

To provide a safe environment for your child and all other students, **ALL MEDICATION MUST BE KEPT LOCKED UP IN THE NURSES OFFICE.**

Your child should report to the school nurse when he/she is scheduled to take the medication or when the situation arises that medication is necessary.

- **Authorization for Self-Carry Medication Form (two-sided):** If your student is in grades 6-12 and requires an emergency medication (EpiPen, Inhaler, Diabetic Medication or Seizure Medication) and would like to self-carry their medication, this form must be completed. This gives your student permission to carry their medication and administer it to themselves. This must be filled out by parent/guardian, **physician** and the student.